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OFFICE OF SECURITY

PHYSICAL SECURITY DIVISION ACTIVITIES

MAY 1962

I

Headquarters security violations reported investigated and charged.	<u>54</u>	
Overseas security violations reported and charged	<u>37</u>	
	TOTAL	<u>91</u>
Alleged violations investigated and cleared (Headquarters - 31; Overseas - 5)		<u>36</u>
Foreign physical security surveys completed		<u>0</u>
Domestic physical security surveys completed		<u>12</u>
Physical security guidance and support actions rendered at Headquarters for:		
Special foreign TDY physical security assignments (Man-days)		<u>0</u>
Special domestic TDY physical security assignments (Man-days)		<u>13</u>
Special security investigations completed		<u>2</u>
Special USIB investigations (Man-hours)		<u>24</u>

DOC <u>8</u>	REV DATE <u>15 May 80</u>	BY <u>025614</u>
ORIG COMP <u>31</u>	GPI <u>31</u>	TYPE <u>30</u>
ORIG CLASS <u>8</u>	PAGES <u>2</u>	REV CLASS <u>C</u>
JUST <u>22</u>	NEXT REV <u>2016</u>	AUTH: HR 10-2

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GROUP 1  
excluded from automatic  
downgrading and  
declassification

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## PHYSICAL SECURITY DIVISION ACTIVITIES - MAY 1962


### II

NSO Night Security Inspections (offices)	<u>4,369</u>
Other Security Matters Handled After Hours by NSOs	<u>3,903</u>
Safe Combinations Changed	<u>345</u>
Safes Repaired	<u>355</u>
CIA Identification Processes Performed	<u>108</u>
Regular, Limited, Special and Maintenance Employees (GSA) Badges Issued	<u>945</u>
Visitor Passes Issued	<u>8,285</u>
General	
Processed by Receptionists	4,269
Processed by Guards	<u>1,859</u>
TOTAL	6,128
Foreign Nationals	80
Applicants	362
Forgotten Badges	797
Deliveries	918
Armed Escort of Classified Material (Domestic Trips) (Man Hours - 103 1/2)	<u>22</u>

### III

Safety inspections and investigations	<u>28</u>
Safety briefings, meetings and conferences	<u>31</u>

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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE		INITIALS
1	DD(PPS)				
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks:					
<div style="text-align: right;">               8 JUN 1962              DD/PPS           </div>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.					DATE
Chief, Physical Security Division, OS					
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